

## **Auburn Vocational School District BOARD OF EDUCATION**

### **Minutes of November 7, 2024**

The November 7, 2024 regular meeting of the Auburn Vocational School District was called to order by Mr. Miller at 6:30 p.m.

The following members were present:

Mr. Albright	Mr. Hach	Mr. Miller
Mrs. Brush	Mr. Kent	Mrs. Wheeler
Mrs. Gaskins	Miss Maruschak	

Absent: Mr. Cahill, Dr. Culotta, and Mrs. Rayburn

Administrators: Brian Bontempo, Sherry Williamson, and Jeff Slavkovsky

#### **165-24 Approve Agenda and Addendum**

A motion was made by Mr. Kent and seconded by Mrs. Brush to approve the November 7, 2024 agenda and addendum.

Roll Call: **Ayes:** Mr. Albright, Mrs. Brush, Mrs. Gaskins, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, and Mrs. Wheeler

**Nays:** None

Mr. Miller declared the motion passed

#### **166-24 Approve Minutes of the October 1, 2024 Regular Meeting**

A motion was made by Mr. Kent and seconded by Mr. Hach to approve the minutes of the October 1, 2024 regular Board.

Roll Call: **Ayes:** Mr. Albright, Mrs. Brush, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, and Mrs. Wheeler

**Nays:** None

**Abstain:** Mrs. Gaskins

Mr. Miller declared the motion passed

#### **Administrative Report**

- December 3<sup>rd</sup> Board Dinner @ 6:15pm in the Auburn Room Restaurant

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### **Facilities Update**

- Jeff Slavkovsky gave an update to the Board

### **Public Participation – Marilyn Peck: Education When Teachers on Leave**

#### **167-24                      Executive Session**

A motion was made by Mr. Kent and seconded by Mr. Albright to recess into consecutive executive sessions at 6:52 p.m. for the purposes of; (1) the dismissal, discipline or complaint of a public employee or official pursuant to R.C. 121.22 (G)(1) and (2) the compensation of a public employee(s) or official(s). Upon conclusion of these executive sessions, the Board President shall gavel the Board back into open session at this location. All matters discussed in these executive sessions are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the proceedings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business.

Roll Call:        **Ayes:** Mr. Albright, Mrs. Brush, Mrs. Gaskins, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, and Mrs. Wheeler

**Nays:** None

Mr. Miller declared the motion passed

#### **Return to public session at 7:24 p.m.**

#### **168-24                      Render Financial Reports**

ORC 3313.29-The treasurer shall render a statement to the board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. A motion was made by Mrs. Gaskins and seconded by Mr. Albright to approve the financial statements for the period ending September 30, 2024 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, and Bank Reconciliation Report. (Attachment Item #9)

Roll Call:        **Ayes:** Mr. Albright, Mrs. Brush, Mrs. Gaskins, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, and Mrs. Wheeler

**Nays:** None

Mr. Miller declared the motion passed

**169-24 Approve Five-Year Forecast**

A motion was made by Mr. Kent and seconded by Mrs. Gaskins to approve the FY2025-2029 Five-Year Forecast. The forecast and assumptions were sent to the Board electronically and they are believed to represent the most probable scenario for the forecast period. Raises have been assumed for the period of 7/1/24-6/30/27 pursuant to the terms and conditions of the contractual agreement between the Auburn Vocational School District Board of Education and the Career and Technical Association (C.A.T.A.). In the remaining two (2) years of the forecast, raises have not been assumed; however, steps and educational advancement continue to be estimated. Foundation funding has been projected based on the current state aid estimates provided by the Department of Education and the Office of Budget and Management for FY 2024-2025. (Attachment #10)

Roll Call: **Ayes:** Mr. Albright, Mrs. Brush, Mrs. Gaskins, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, and Mrs. Wheeler

**Nays:** None  
Mr. Miller declared the motion passed

**170-24 Approve Amended Certificate of Estimated Resources with Amended Appropriations for Fiscal Year 2024-2025**

A motion was made by Mr. Kent and seconded by Miss Maruschak to approve the Amended Certificate of Estimated Resources with Amended Appropriations for fiscal year 2024-2025. (Attachment #11)

Roll Call: **Ayes:** Mr. Albright, Mrs. Brush, Mrs. Gaskins, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, and Mrs. Wheeler

**Nays:** None  
Mr. Miller declared the motion passed

**171-24 Approve 2024-2025 Purpose Statement/Activity Budgets**

A motion was made by Mr. Kent and seconded by Mrs. Gaskins to approve the following purpose statements/activity for the 2024-2025 school year.

<b>Program</b>	<b>Fund Number</b>	<b>Last Year Balance 7/1/24</b>	<b>Revenue Anticipated</b>
DECA	200-930A	\$ 0.00	\$ 3,000.00

Roll Call: **Ayes:** Mr. Albright, Mrs. Brush, Mrs. Gaskins, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, and Mrs. Wheeler

**Nays:** None

Mr. Miller declared the motion passed

**172-24 Approve the Removal from Inventory**

A motion was made by Miss Maruschak and seconded by Mr. Albright to approve the disposal of the following obsolete property per Policy #7310 and return back to Middlefield Fire per MOU dated December 6, 2017. (Attachment #13)

Roll Call: **Ayes:** Mr. Albright, Mrs. Brush, Mrs. Gaskins, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, and Mrs. Wheeler

**Nays:** None

Mr. Miller declared the motion passed

**173-24 Approve Board Policies**

A motion was made by Mr. Albright and seconded by Mr. Miller to approve resolution pursuant to Bylaw 0131, the Auburn Vocational School District Board of Education hereby adopts the revised policies as presented to the Board by the Superintendent and Treasurer at this regular meeting. The Superintendent and Treasurer are directed to advise NEOLA to immediately update the policies pursuant to the instant resolution. (Attachment #14)

Roll Call: **Ayes:** Mr. Albright, Mrs. Brush, Mrs. Gaskins, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, and Mrs. Wheeler

**Nays:** None

Mr. Miller declared the motion passed

**174-24 Approve Donation**

A motion was made by Mr. Kent and seconded by Mrs. Brush to approve the following donation:

Donation of 4 sublimation tumblers, 2 photo slates, 4 sublimation banners, 2 sublimation mouse pads, 12 sublimation car coasters, and 9 sublimation mugs from Nicole Andrews of Madison, OH. This donation will benefit the Marketing Business Applications program.

Roll Call: **Ayes:** Mr. Albright, Mrs. Brush, Mrs. Gaskins, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, and Mrs. Wheeler

**Nays:** None

Mr. Miller declared the motion passed

**175-24 Resolution to Increase Compensation for Administrative & Exempt Employees**

A motion was made by Mrs. Brush and seconded by Mr. Albright to approve the following resolution to authorize and approve compensation increases for employees in certain exempt and administrative positions,

**WHEREAS**, the Board wishes to authorize and approve compensation increases to certain employees who hold exempt and administrative positions with the Auburn Career Center; and

**WHEREAS**, the Board believes an increase in compensation is required to maintain the operations and continuity of services, and to continue to support the needs of the Auburn Career Center; and

**WHEREAS**, the Board believes it is in the best interests of the Auburn Career Center to increase the compensation of employees who hold exempt and administrative positions.

**NOW THEREFORE BE IT RESOLVED** by the Board that:

Section 1. The Board hereby authorizes and approves compensation increases for employees who hold the following exempt and administrative positions with the Auburn Career Center:

- Maintenance Supervisor
- Marketing and Public Relations
- Kitchen Supervisor
- Executive Administrative Assistant/EMIS

Section 2. The Board hereby authorizes and approves compensation increases for employees who hold the specific exempt and administrative positions identified in Section 1 of this Resolution in the following manner:

Four percent (4%) of the FY-24 annual salary plus (1.5%) step increase, effective August 1, 2024;  
Four percent (4%) of the FY-25 annual salary plus (1.5%) step increase, effective August 1, 2025; and  
Four percent (4%) of the FY-26 annual salary plus (1.5%) step increase, effective August 1, 2026

Section 3. The Board hereby authorizes the President of the Board, the Vice-President of the Board, its Superintendent/Chief Executive Officer, and/or its Treasurer to take all actions as may be necessary to implement and carry out this Resolution

Section 4. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public or in executive session as permitted by Ohio law.

Section 5. This Resolution shall be in full force and effect from and immediately upon its adoption.

Roll Call: **Ayes:** Mr. Albright, Mrs. Brush, Mrs. Gaskins, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, and Mrs. Wheeler

**Nays:** None

Mr. Miller declared the motion passed

**176-24 Resolution to Increase Compensation for Administration**

A motion was made by Mrs. Gaskins and seconded by Mr. Albright to approve the following resolution to authorize and approve compensation increases for employees in certain administration positions,

**WHEREAS,** the Board wishes to authorize and approve compensation increases to certain employees who hold administration positions with the Auburn Career Center; and

**WHEREAS,** the Board believes an increase in compensation is required to maintain the operations and continuity of services, and to continue to support the needs of the Auburn Career Center; and

**WHEREAS,** the Board believes it is in the best interests of the Auburn Career Center to increase the compensation of employees who hold administration positions.

**NOW THEREFORE BE IT RESOLVED** by the Board that:

Section 1. The Board hereby authorizes and approves compensation increases for employees who hold the following administration positions with the Auburn Career Center:

Assistant Treasurer  
LPN Coordinator  
Director of Industrial Trades  
Director of Special Education  
Assistant Director of Adult Workforce Operations/Director of Business Partnerships  
Director of Curriculum and Instruction  
Assistant Director of Adult Workforce Programs/Director of Public Safety  
Director of High School  
Director of Adult Workforce Education  
Director of Career Development & Enrollment (effective 8/1/25)

**Section 2.** The Board hereby authorizes and approves compensation increases for employees who hold the specific administration identified in **Section 1** of this Resolution in the following manner:

Four percent (4%) of the FY-24 annual salary, effective August 1, 2024;  
Four percent (4%) of the FY-25 annual salary, effective August 1, 2025; and  
Four percent (4%) of the FY-26 annual salary, effective August 1, 2026

**Section 3.** The Board hereby authorizes the President of the Board, the Vice-President of the Board, its Superintendent/Chief Executive Officer, and/or its Treasurer to take all actions as may be necessary to implement and carry out this Resolution

**Section 4.** It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public or in executive session as permitted by Ohio law.

**Section 5.** This Resolution shall be in full force and effect from and immediately upon its adoption.

Roll Call: **Ayes:** Mr. Albright, Mrs. Brush, Mrs. Gaskins, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, and Mrs. Wheeler

**Nays:** None

Mr. Miller declared the motion passed



**177-24 Human Resources**

A motion was made by Mrs. Gaskins and seconded by Mr. Hach to approve the following Resolution to approve employment of the following Personnel items: Amendments, New Employees, Renewals, Supplemental, Substitutes, Separations and Student Intern positions. (Attachment Item #18)

Roll Call: **Ayes:** Mr. Albright, Mrs. Brush, Mrs. Gaskins, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, and Mrs. Wheeler

**Nays:** None  
Mr. Miller declared the motion passed

**178-24 Approve Seasonal Snow Removal Quote**

A motion was made by Mr. Hach and seconded by Mr. Albright to approve the following seasonal snow removal quote from Lake County Landscape & Supply, Inc. of Grand River, Ohio at the amount of \$33,512.00 for the snow removal and salting of Auburn Career Center parking lots for the 2024-2025 school year. Lake County Landscape & Supply, Inc. was the only quote received. (Attachment #19)

Roll Call: **Ayes:** Mr. Albright, Mrs. Brush, Mrs. Gaskins, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, and Mrs. Wheeler

**Nays:** None  
Mr. Miller declared the motion passed

**179-24 Approval of Consent Agenda**

A motion was made by Mr. Kent and seconded by Miss Maruschak to approve that Item #21 A-J be approved as a consent motion

Roll Call: **Ayes:** Mr. Albright, Mrs. Brush, Mrs. Gaskins, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, and Mrs. Wheeler

**Nays:** None  
Mr. Miller declared the motion passed

**180-24 Contract/Affiliation Agreement**

A motion was made by Mrs. Gaskins and seconded by Mr. Hach to approve the following contract and/or affiliation agreement(s):

- A. *Agreement between Auburn Career Center and Energy Harbor Nuclear Corp. (Attachment #21A)*
- B. *Temporary Construction Easement Agreement between Auburn Career Center and TRAX Construction Company (Attachment #21B)*



- C. *Training Provider Agreement Amendment between Lake County Department of Job and Family Services and Auburn Career Center (Attachment #21C)*
- D. *Training Agreement between Auburn Career Center and Great Lakes Cheese (Attachment #21D)*
- E. *Practical Nursing Program Clinical Site and Preceptor Experience Agreement between Auburn Career Center and Sender Pediatric (Attachment #21E)*
- F. *MOU between Auburn Career Center and the Educational Service Center of the Western Reserve Governing Board of Education, ESCWR (Attachment #21F): Pending surety of the emotional support animal is licensed, vaccinated and allergies are accommodated.*
- G. *Training Agreement between Auburn Career Center and Berkshire High School (Attachment #21G)*
- H. *Educator Career Pathways Affiliation Agreement (s) 24-25 SY (Attachment #21H)*
  - a. *Cardinal Local Schools*
- I. *Updated High School Affiliation Agreements (Attachment #21I)*
- J. *Updated Public Safety Affiliation Agreements (Attachment #21J)*

Roll Call: **Ayes:** Mr. Albright, Mrs. Brush, Mrs. Gaskins, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, and Mrs. Wheeler

**Nays:** None

Mr. Miller declared the motion passed

#### **181-24 Approve Employee Last Chance Agreement**

A motion was made by Mrs. Gaskins and seconded by Mr. Albright to approve the Employee Last Chance Agreement between Mr. Robert Hill, the Career and Technical Association and the Board of Education of Auburn Vocational School District.

Roll Call: **Ayes:** Mr. Albright, Mrs. Brush, Mrs. Gaskins, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, and Mrs. Wheeler

**Nays:** None

Mr. Miller declared the motion passed

#### **182-24 Approve the Addendum to Superintendent/ Chief Executive Officer Contract of Employment**

A motion was made by Mrs. Gaskins and seconded by Mrs. Wheeler to approve following resolution to amend the Superintendent/Chief Executive Officer Contract of employment:

**WHEREAS**, the Board employs Dr. Brian Bontempo (the "Superintendent") as the Superintendent of the Auburn Career Center under Contract of Employment approved for the term of August 1, 2021 through and including July 31, 2026 (the "Employment Contract"); and



**WHEREAS**, the Board and the Superintendent believe it to be mutually advantageous to modify the Employment Contract pursuant to the terms and conditions set forth in the Addendum to the Employment Contract, a copy of which Addendum is attached hereto as Exhibit A. (Attachment #23)

**NOW, THEREFORE, BE IT RESOLVED** by the Board, that:

- Section 1. The Board hereby approves, authorizes, and accepts the terms and conditions set forth in the Addendum to the Employment Contract, in the form attached hereto and incorporated herein as Exhibit A.
- Section 2. All other provisions of the Employment Contract and any related addenda or amendment in effect that have not been amended or superseded as set forth in the Addendum to the Employment Contract shall remain in full force and effect.
- Section 3. The President and Treasurer of the Board are hereby authorized and directed to execute, on behalf of the Board, the Addendum to the Employment Contract and to take any and all further actions as they may deem necessary or appropriate to effectuate the purpose of this Resolution.
- Section 4. It is hereby found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and any of its committees that resulted in such formal action were in meetings open to the public or in executive sessions in accordance with Ohio law.
- Section 5. This Resolution shall be in full force and effect from and immediately upon its adoption.

Roll Call: **Ayes:** Mr. Albright, Mrs. Brush, Mrs. Gaskins, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, and Mrs. Wheeler

**Nays:** None

Mr. Miller declared the motion passed

**183-24 Approve the Addendum to Treasurer Contract of Employment**

A motion was made by Mrs. Gaskins and seconded by Miss Maruscahk to approve following resolution to amend the Treasurer Contract of employment:

**WHEREAS**, the Board employs Sherry L. Williamson (the “Treasurer”) as the Treasurer of the Auburn Career Center under a Treasurer Employment approved for the term of August 1, 2024 through and including July 31, 2029 (the “Employment Contract”); and

**WHEREAS**, the Board and the Treasurer believe it to be mutually advantageous to modify the Employment Contract pursuant to the terms and conditions set forth in the Addendum to the Treasurer Employment Contract, a copy of which Addendum is attached hereto as Exhibit A. (Attachment #24)

**NOW, THEREFORE, BE IT RESOLVED** by the Board, that:

Section 1. The Board hereby approves, authorizes, and accepts the terms and conditions set forth in the Addendum to the Employment Contract, in the form attached hereto and incorporated herein as Exhibit A.

Section 2. All other provisions of the Employment Contract and any related addenda or amendment in effect that have not been amended or superseded as set forth in the Addendum to the Employment Contract shall remain in full force and effect.

Section 3. The President and Treasurer of the Board are hereby authorized and directed to execute, on behalf of the Board, the Addendum to the Employment Contract and to take any and all further actions as they may deem necessary or appropriate to effectuate the purpose of this Resolution.

Section 4. It is hereby found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and any of its committees that resulted in such formal action were in meetings open to the public or in executive sessions in accordance with Ohio law.

Section 5. This Resolution shall be in full force and effect from and immediately upon its adoption.

Roll Call: **Ayes:** Mr. Albright, Mrs. Brush, Mrs. Gaskins, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, and Mrs. Wheeler

**Nays:** None

Mr. Miller declared the motion passed

**184-24 Approve the Addendum to Administrator Contract of Employment**

A motion was made by Mrs. Gaskins and seconded by Mrs. Wheeler to approve following resolution to amend the Executive Director of Career Technical Education Contract of employment:

**WHEREAS**, the Board employs Jeffrey Slavkovsky (the “Executive Director”) as the Executive Director of Career Technical Education of the Auburn Career Center under an Administrator Contract approved for the term of August 1, 2022 through and including July 31, 2025 (the “Administrator Contract”); and

**WHEREAS**, the Board and the Executive Director believe it to be mutually advantageous to modify the Administrator Contract pursuant to the terms and conditions set forth in the Addendum to the Administrator Contract, a copy of which Addendum is attached hereto as Exhibit A. (Attachment #25)

**NOW, THEREFORE, BE IT RESOLVED** by the Board, that:

- Section 1. The Board hereby approves, authorizes, and accepts the terms and conditions set forth in the Addendum to the Administrator Contract, in the form attached hereto and incorporated herein as Exhibit A.
- Section 2. All other provisions of the Administrator Contract and any related addenda or amendment in effect that have not been amended or superseded as set forth in the Addendum to the Administrator Contract shall remain in full force and effect.
- Section 3. The President and Treasurer of the Board are hereby authorized and directed to execute, on behalf of the Board, the Addendum to the Administrator Contract and to take any and all further actions as they may deem necessary or appropriate to effectuate the purpose of this Resolution.
- Section 4. It is hereby found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and any of its committees that resulted in such formal action were in meetings open to the public or in executive sessions in accordance with Ohio law.
- Section 5. This Resolution shall be in full force and effect from and immediately upon its adoption.

Roll Call: **Ayes:** Mr. Albright, Mrs. Brush, Mrs. Gaskins, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, and Mrs. Wheeler

**Nays:** None

Mr. Miller declared the motion passed

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**185-24      Approve 3-Year Contract for the Executive Director of Career Technical Education**

A motion was made by Mrs. Gaskins and seconded by Mr. Albright to approve Mr. Jeffrey Slavkovsky for a 3-year, 260-day administrator's contract effective August 1, 2025. (Attachment #26)

Roll Call:      **Ayes:** Mr. Albright, Mrs. Brush, Mrs. Gaskins, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, and Mrs. Wheeler


**Nays:** None  
Mr. Miller declared the motion passed

**186-24      Adjourn**

A motion was made by Mrs. Gaskins and seconded by Mr. Kent to adjourn the meeting at 8:26 p.m.

Roll Call:      **Ayes:** Mr. Albright, Mrs. Brush, Mrs. Gaskins, Mr. Hach, Mr. Kent, Miss Maruschak, Mr. Miller, and Mrs. Wheeler

**Nays:** None  
Mr. Miller declared the motion passed

  
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Treasurer  
\_\_\_\_\_  
Board President